Synchronicity Care Limited
Estates | Facilities | Procurement

Job Description: Electrician

<table>
<tr><td colspan="2">Post Title: Electrician</td><td>Post Reference:</td><td>Salary Level:
SCL Grade E (£38,778)</td></tr>
<tr><td colspan="3" rowspan="2">Summary of the Role & key responsibilities:
Planned Preventative Maintenance (PPM) and breakdown maintenance to all aspects of electrical/mechanical plant & distribution systems.
Testing and fault finding on a wide range of electrical engineering plant and equipment, including but not restricted to Electrical Distribution, Lighting, Fire Detection, Standby Generators & Nurse Call Systems.
Carry out minor installation and improvement works, and other maintenance activities at the request of the engineering supervisor.

On occasion will be expected to carry out minor mechanical/building work, in connection with their main duties at the discretion of the supervising officer, which, under extreme conditions shall include gritting and snow clearing.

All work must be carried out in compliance with SCL safety standards and all national legislation The post holder must be fully aware of their health & safety responsibilities relating to their work and possess sufficient technical knowledge to avoid any danger to themselves, colleagues, hospital staff, patients and members of the public.

Must be able to provide training to non-technical staff to enable the safe use of complex hospital equipment & participate in training apprentices as and when required.

The post holder:

Take part in the sites shift rota system & on-call rota system where there may be minimal supervision, across all of Synchronicity Care Ltd. (SCL) contracted sites outside of normal working hours.

Complete work dockets via a PDA (handheld computer) in a timely matter this includes job sheets with a Tradesman’s report detailing time taken and materials used for costing purposes.

Shall occasionally be required to work overtime, possibly with minimal notice, to carry out works in places not available during normal hours to ensure operational activities are maintained.</td><td>Reports to: Estates Officers

Operationally day to day – Estates Workforce Manager</td></tr>
<tr><td>Base / Location: Darlington Memorial Hospital, Hollyhurst Road, Darlington DL3 6HX

Working relationships & contacts
• Electrical & Mechanical Engineers
• Building Officers
• All Maintenance Craftsperson’s
• External Contractors
• Customers/Clients</td></tr>
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Carry business / QEF communication devices pagers, two-way radios or mobile phones to enable post holder to be contacted by supervisor. Responsible for reporting to supervisor any faults or misuse of equipment. Training will be provided for trade related courses and specialist systems this can either be off-site or on-site examples such as "electrical CP, 2391 Inspection & testing & Sterilizers". Further education can be provided for suitable candidates who want to progress.	
Job Dimensions: **(problem solving. decision making, impact, resource management including value, working environment, responsible for staff & equipment)**	**Performance Measures and KPIs**
• Able to work independently and on own initiative to manage workload • Able to provide, receive and interpret routine/technical information • Able to work in adverse environmental conditions (i.e. ducts, restricted spaces, boiler house, inclement weather, etc.) • Demonstrate high degree of cross trade flexibility, including building maintenance • Able to work with discretion/ in a sensitive manner in and around patient situations	• Communication skills • KPIs

Person Specification: **(Please state Essential (E) or Desirable (D)**		
Knowledge & Skills: • Must be able to work and act on his/her own initiative with no supervision (E) • Possess the ability to work and communicate effectively in a pleasant manner with all other staff across SCL contracted sites (E) • Be aware of Health & Safety responsibilities	**Experience** • Must have completed a suitable Electrical Apprenticeship (E) • Maintenance experience in hospitals or a similar environment (D) • Good customer services and customer interaction (E)	**Qualifications** • City & Guilds craft Certificates electrical or NVQ Level 3 in engineering maintenance (E) • Electrical and/or Mechanical BTec ONC or relevant experience (E) • Current UK driving licence (E) • 18th edition IEE regulations (E)

relating to their work – previous training (E) • Be able to provide and receive routine and technical information from colleagues and non-technical staff to enable safe use of complex hospital equipment (E).		
Core Behaviours	Team player Ability to organise own workload on occasions. Able to work in sensitive manner in and around patient environments (e.g. mental health units). PATIENT/ Customer service focused	
Leadership Behaviours	Shows initiative Manages and plans work Delivers and to required standards	